

***Isle of Man Swimming Association Meeting on Monday 27 March 2017 at 6.00pm  
Sefton Express, Castletown***

**Apologies:** Leonie Cooil (LC), Kath Andrews (KA), Frances Guthrie (FG)

**Present:** Natasha Whittaker (NW), Clive Parrish (CP), Angela Katz (AK), Zena Lace (ZL), Lee Holland (LH), Melissa Brookes (MB), Marcus Cooil (MCC) Basil Bielich (BB), Rosemary Kinley (RK), Mike Hewison (MH), Mark Broderick (MB)

**Meetings of last meeting**

Minutes from the last meeting 13 March 2017 were agreed.

**Welcome**

- CP gave an Outline of Paul Jones availability and encouragement to utilise
- CP highlighted template Paul Jones had circulated prior to meeting (Annex A) and asked all to put their proposals into this format

**Working Group Structures**

*Strategic Planning Committee*

- MB Circulated proposal for Strategic Planning Committee working group
- LH highlighted a lot of cross over with LH and AK's groups – Performance and Development.
- The purpose of the Strategic Planning group, overlap with other groups, membership makeup, whether incorporating Swimming or Aquatic Sport and whether this is actually the IOMSA was discussed.
- It was agreed that committee should be made up of the Chair of the IOMSA and two or three other members only who make recommendations for the strategy, which incorporates all of Aquatic sport, to IOMSA at which point it is ratified. The strategy would be reviewed and updated on a rolling basis. This was agreed.

*Development Working Group*

- AK circulated her Swimming Development Officer aims and objectives. (ANNEX B)
- AK gave overview.
- Discussion as to whether a working group was needed in addition to the paid Development Officer role.
- It was agreed that would not be a separate development committee and the Development Officer would be responsible for the Development remit, reporting directly into the Chair of the IOMSA.

### *Head Coach Liaison Group*

- RK explained that updates discussed in the last meeting were made to the document and resent to Paul Jones but no feedback received as yet.
- RK had received input that Tom Belich had potentially expressed an interest as being the ex-swimmer representative of the group.
- Discussion surrounding whether an ex-swimmer was required and the purpose of the group and whether the Head Coach Liaison and Performance groups could be joined together.
- It was agreed that these would be joined together to comprising 3 members and Tom Belich be invited to join as the ex-swimmer representative.

### *Competition Working Group*

- MB shared an updated proposal via email prior to the meeting (ANNEX C).
- MB outlined the focus and numbers needed.
- Discussion was had as to whether off island meets need to be incorporated into this group and what the membership composition needed to be.
- It was agreed the group would be responsible for the on and off island swimming calendar, be made up of 2-3 people and has the authority to make decisions on LH proposals for calendar and any subsequent changes of calendar and event format/s.
- It was also discussed how the on island events would happen and who would be responsible for this. Agreed that this would also be the responsibility of this group to ensure that someone is carrying out this role.

### *Finance Committee*

Update not available but still being developed and Treasurer team being approached.

### *Marketing/Sponsorship Committee*

CP highlighted that current sponsorship working and detailed plan not needed. Agreed that those responsible for this is CP, LH and AK. This was the least priority group and would be picked up in detail following the AGM.

### *General*

- Raised that 6-8 week timeframe for communication to wider swimming community approaching.
- Agreed communication to update wider swimming community on progress to be drafted by CP.
- Last meeting it was discussed that potentially IOMSA to reduce to one representative from each club plus three officials. CP has obtained draft

constitutions for IOMSA and IOMSC with a view to updating to reflect this and he will review and provide suggestions.

- BB requested that updated minutes now be updated to the IOMSA website.

## **AOB**

- CP congratulated BB on appointment to Commonwealth Games Presidency and thanked him for all his work on the committee.

## **ACTIONS**

### **Mark Broderick**

1. Update Competition committee proposal to agreed template format and seek input from Paul Jones
2. MB to meet with LH and develop first draft of 2017/2018 calendar for as soon as possible

### **Melissa Brooks**

1. Update Strategy Planning Group documentation to agreed template and to seek input from Paul Jones.

### **Lee Holland**

1. To work with PJ to develop basic report templates so that his feed in to each group is minimal in terms of time
2. To work with RK and NW to combine performance and coach liaison proposal
3. To chase Andy Varnham to clarify land training/gym facilities for CYG athletes while at Island Games

### **Rosemary Kinley**

1. Combine Coach Liaison Group and Performance Group proposals to with NW and LH

### **Clive Parish**

1. If Chairman following AGM in June 2017 to have a written Strategy by the end of 2017.
2. To draft a communication to go out to swimming community to advise when report to be available
3. To review draft constitutions for IOMSA and IOMSC and provide suggestions to IOMSA

### **Natasha Whittaker**

1. To work with RK and LH to combine performance and coach liaison proposal
2. To contact Ben Roberts dad to arrange for IOMSA minutes to be put on website

**Next meeting – 24 April 2017 @ Sefton Express, Castletown @ 6pm.**

**Meeting closed at 8.00pm.**